

## **Westway Place Community Liaison Group (CLG) – Meeting 6**

**Venue:** SDC Site Office, Elms Court, Elms Parade, Oxford OX2 9LP

**Date:** 29 October 2018 6.30 pm

**Attendees:** Mary Gill, Grant Nightingale, Caroline Kellner, Arthur Howse, Cllr Lorna Berrett, Cllr David Kay, Alan Stone, Colin Pyde, Stephen Parkinson, Viv Smith, Cllr Dudley Hoddinott, Cllr Caroline Potter, Cllr Judy Roberts, Stephen Evans, Lulu Kane, Omar Guerrero

**Project team attendees:** David McFarlane, SP Broadway – Chair (DM); Jonathan Poole, Mace (JP); Neil Sillitoe, SDC (NS); Nick Hodgson, Mace Developments (NH)

**Apologies:** Cllr Debby Hallett, Cllr Emily Smith, Huw Griffiths, Seamus Keane

### **Item 1: Welcome and introductions**

DM opened the meeting, and presented apologies from those who could not attend. Members of the project team and representatives of different organisations introduced themselves.

DM gave a review of the previous Community Liaison Group Meeting on 17 September which had provided a general update of the scheme's progress, parking restrictions, Considerate Constructors Scheme, artwork projects, meetings with local schools, and delivery routes and timings.

DM gave an overview of October's monthly construction newsletter and the publication of November's issue.

### **Items 2 / 3 / 4 / 5**

JP introduced himself as the new Operations Director for Mace. JP confirmed Seamus Keane would continue his role over the next few months, before moving on to other projects. JP summarised his role as the interface between the Developer and SDC. Savills are appointed as estate managers for the temporary site.

NS discussed the arrival of cranes TC1, 2, and 3. TC1 was up and running. NS noted that TC2 would arrive on Monday 12 November, and TC3 would arrive in mid-December.

NS gave an overview using a PowerPoint image of the Westway, highlighting that work had commenced on Block F, and noting a day footpath would be created around Block F. NS added that an evening footpath would be created through Block F, open from 4.30pm. The system would be in place over the next few weeks.

NS explained that SDC hoped to have all major services (high voltage cables, drainage, water) installed in the central area by March 2019.

A discussion took place on temporary lighting. NS confirmed generators had been used for the last four weeks, and that generators would be in place until the week commencing 12 November when Westway would be connected by SSE to mains electricity. NS noted that SDC had south to muffle generator noise with acoustic barriers.

A discussion took place on uneven paving by the churchyard wall. SDC agreed to add extra lighting.

NS confirmed 20 solar lights had been removed from boundary fencing in the last week.

A discussion took place on left turning vehicles. BDC confirmed construction vehicles had the necessary safety features installed. A CLG member said unauthorised vehicles were using the 'authorised vehicle only' access to the site, and suggested the County Council would seek to intervene should it continue, through the enforced use of bollards.

NS confirmed the piling rig would be returning for piling on Block D and groundwork continued on site, and that work would start on Block F in the next two weeks.

A discussion took place on the route into Westway for cement lorries.

A discussion took place on water ingress in the Grant Thornton building, affecting the craft room and Parish Council office, which had been "*ongoing for several weeks.*" NS and NH agreed to follow this up.

The issue of bollards by Tesco was raised. It was asked whether Tesco drivers knew they could access '*authorised areas*'.

NH confirmed rubbish had been removed from vestibule areas in the fire escape of the Grant Thornton building.

It was suggested Grant Thornton building tenants should be reminded that the doors are supposed to remain open and unlocked from 7.30am – 10pm. BDC agreed to liaise with Rev Kalyan Das on this issue.

A discussion took place on Arthray Road fencing in relation to an email received from Cllr Emily Smith. JP said this would be discussed with residents directly.

Concern was expressed about possible future light pollution from the top floor of the car park. BDC agreed to review the situation as part of the design to be submitted for planning condition discharge.

**Next steps:**

- The next CLG to be held on Monday 10 December at 6:30pm, regular newsletter production to continue, and ad hoc reports to be circulated at key stages.
- Minutes and PowerPoint map image used in the presentation to be uploaded to consultation website.