

## **Westway Place Construction Liaison Group (CLG) – Meeting 5**

**Venue:** SDC Site Office, Elms Court, Elms Parade, Oxford OX2 9LP

**Date:** 17 September 2018 6.30 pm

**Attendees:** Mary Gill, Grant Nightingale, Caroline Kellner, Arthur Howse, Cllr Lorna Berrett, Cllr Emily Smith, Cllr David Kay, Ted Beaver, Stephen Evans, Cllr Dudley Hoddinott, Cllr Caroline Potter

**Project team attendees:** David McFarlane, SP Broadway – Chair (DM); Seamus Keane, Mace (SK); Peter Sandercock, SDC (PS); Neil Sillitoe, SDC (NS); Tom Harbottle, SDC (TH), Phil Doherty, SDC (PD)

**Apologies:** Nick Hodgson, Alan Stone, Craig Millar, Stephen Parkinson, Cllr Judy Roberts, Cllr Debby Hallett

### **Item 1: Welcome and introductions**

**1.1** DM opened the meeting, and presented apologies from those who could not attend. Members of the project team and representatives of different organisations introduced themselves.

**1.2** DM gave a review of the previous Construction Liaison Group meeting on 20 August 2018 which had provided a general update of the scheme's progress, the temporary retail units, work in the community, and an overview of the progress of demolition / construction, asbestos removal, the dropped kerb outside the Co-op, delivery vehicles using the loading bay, the location and accessibility of toilets, and attenuation and drainage work being done.

**1.3** DM gave an overview of September's monthly construction newsletter.

### **Item 2: General update since last meeting**

**2.1** SK ran through the next stages of plans and the continued arrangements for the site.

**2.2** SK updated attendees on parking restrictions, and noted that updated signs reading "2 hours free" were now located across the site. SK confirmed that Indigo were still running the parking. An attendee commented that the banksmen were "very good and helpful."

**2.3** The following issues were discussed by the CLG:

- The textured paving work taking place on Friday afternoon.
- The need for delivery lorries to understand the routes in and out of the site.
- The 'access barrier' and delivery vehicle access for the temporary retail area.

### **Item 3: Work in the community**

**3.1** PS explained that SDC had received commercial rates from RAW for the recycling of timber from the site.

**3.2** PS said he would be meeting with Matthew Arnold School the following week to discuss attending a careers event for pupils.

**3.3** PS explained that the quarterly report on the Community Engagement Plan would be available soon.

**3.4** PS confirmed that 5% of orders placed were from companies within 30 miles of the site, adding that he had no labour figures on local employment to share.

**3.4** PS explained that the project team was liaising with North Hinksey Primary School and that some work was being completed with them the following week.

**3.5** PS gave an update on the Considerate Constructors Scheme (CCS), which was started in 1997 with an aim to improve the image of construction in the community. PS added that safety and valuing the workforce were key elements. PS said that the first CCS Westway Place assessment would be on Wednesday. SK added *"we are all opening ourselves up to scrutiny from third parties... this is an industry-wide scheme."*

**3.6** PS explained that the children's artwork would be retained on the permanent hoarding. PS added that the project team had been in close consultation with Arthray Road residents regarding demolition.

### **Item 4: Demolition and construction of Westway Place**

**4.1** NS explained that units 22-28 had been demolished the previous week, and Westway Tower had been removed. NS added that unit 19, Iceland and the Co-op would be demolished the following week.

**4.2** NS said the temporary car park was under construction and would be ready by the week commencing 8 October.

**4.3** NS said building rubble was recycled on site where possible, but that additional materials may have to be imported from external sources. NS added that the site had been flattened.

**4.4** NS updated the CLG on construction work, noting that concrete pouring would begin on Block B (formerly the Baptist Church) on 18 September. NS said concrete would be poured for the crane base during the week commencing 24 September. NS added that the first crane would arrive on 8 October, followed by a second crane in late October and a third in November.

**4.5** NS suggested that removing foundations may be noisy and vibrations may be an issue for the next three weeks.

**4.6** NS confirmed that there would be 'viewing windows' in the site hoarding.

**4.7** The following issues were discussed in general terms during the meeting:

- Whether the site could be made more welcoming or 'prettier' with the addition of flower pots.
- The issue of noise / vibration. TH confirmed that noise meters were in operation onsite.
- It was suggested that Blocks B, C and D might be operational around mid-2020.
- SK confirmed a construction timeline could be placed on the consultation website.
- Discussion took place on the possibility of naming the development "*West Way Place*" rather than "*Westway Place*".
- An attendee asked if Mace could provide another Christmas tree for the site.

**Next steps:**

- It was suggested the next few CLG meetings continue monthly, and then on a quarterly basis.
- The next CLG to be held on 29 October at 6:30pm, monthly newsletter production to continue, and ad hoc reports to be circulated at key stages.